



Application Form
Columbia Writers Alliance
1st Annual Midlands Arts Festival
September 13-14 2008
Earlewood Park (at North Main near Sunset)
111 Parkside Drive, Columbia, SC 29230

FOOD VENDOR _____ MARKETPLACE VENDOR _____ *NON-PROFIT VENDOR _____

PLEASE PRINT OR TYPE

Group/Individual Contact Name _____

Address _____

City _____ State _____ Zip _____

Telephone (day) _____ FEIN/SSN _____

Email _____ Website Address _____

List item(s) to be sold and provide a brief description of your business (At this event, there will be vendor exclusivity – no two vendors will showcase the same product):

***Please indicate the category that best describes you or your organization:**

- Health/Medical
- Neighborhood Association
- Church/Religious Affiliate
- Civic/Service Group
- SC Charities Letter
- IRS Tax-Exempt Letter
- Other

Fees:

- Food Vendors.....\$125.00
- Marketplace Vendors & Non-Profit/Service Organization.....\$75.00
- 1 table plus 2 chairs.....(no charge)
- Extra tables.....\$20.00 (each)
- Electricity.....\$25.00
- Extra Space.....(extra space is \$15 per additional 10 ft.).....\$15.00

Vendor Requirements: CHECK-IN WITH A CWA MEMBER TO OBTAIN YOUR BOOTH LOCATION.

All vendors must arrive by 9:00 AM and set up should be complete before 10:00 AM on Saturday, September 13, 2008. On Sunday, September 14th all vendors must arrive by 12:00 PM and setup should be complete before 1:00 PM.

Final deadline for registration is August 29

TERMS OF AGREEMENT

The Vendor shall defend, indemnify and hold harmless Columbia Writers Alliance (hereinafter referred to as the Host), its employees and volunteers from and against all claims, damages, losses and expenses including attorney's fees arising out of or resulting from the display and operations of the Vendor. The Vendor shall furthermore hold harmless the Host from all claims, damages, losses and expenses arising out of or resulting from display or operations at Midlands Arts Festival provided such claim, damage, loss or expense is (1) attributable to bodily injury, sickness, disease, or death, or to injury or destruction to tangible property, including the loss resulting therefrom, and, (2) is caused or is claimed to have been caused, in whole or in part, by any product sold by the Vendor, its agents, employees or subcontractors regardless of whether or not such damage, loss or expense is caused or is claimed to have been caused in part by a party indemnified hereunder.

In any and all claims against the Host, its agents or employees by an employee, subcontractor and anyone directly or indirectly employed by the Vendor, or anyone for whose acts they may be liable, this indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Lessee or any subcontractor under workers' compensation acts.

I have read the terms of this agreement and my affixed signature signifies my acceptance of all terms specified in this document.

Vendor Representative Signature:

Vendor Representative Name (Print):

Company Name:

Date:

Method of Payment Enclosed (make checks and money orders payable to Columbia Writers Alliance):

- Cash
- Check
- Cashier's Check
- Money Order

Note: Fee is non-refundable due to cancellation on vendor's part or inclement weather. There is no rain date.

Mail application and payment to: Columbia Writers Alliance, Attn: Stephanie Suell/Jerlean S.Noble, Midlands Arts Festival, P.O. Box 25311, Columbia, SC 29224.

Questions? Call: Jerlean Noble, 803-466-6550, or email noblej@mailbox.sc.edu
Stephanie Suell, 803-466-5891, or email suellk@bellsouth.net

Final deadline for registration is August 29

FOOD VENDOR APPLICANTS

ENTRY FEE:

\$125.00 make checks payable to **Columbia Writers Alliance (fee is non-refundable)**

Mail to: Columbia Writers Alliance, Attn: Stephanie Suell/Jerlean S.Noble, Midlands Arts Festival, PO Box 25311, Columbia, SC 29224

REQUIREMENTS TO APPLY:

***MUST** submit at least one photo of what your display will resemble. Will not be considered without photo

***MUST** apply for a Temporary Restaurant Permit and provide a Copy of the paid Health Fee Receipt

***MUST** give all measurements of booth space needs. *Measurements must include footage for the trailer, tongue, tents, canopies, counters, etc.*

INFORMATION:

*Vendors provide own tables, chairs, tents, etc.

*Exhibit hours 10 a.m. – 5 p.m. Be ready to sell at 9:00 a.m. and sell until 5:00 p.m. (**No selling after 5:00 p.m.**).

***Fee is nonrefundable due to cancellation on vendor's part or inclement weather.** This is a "rain or shine event" – no rain date.

*Exhibit spaces will be arranged by the Midlands Arts Festival organizers according to the order of application received, paid application fee, and what works best for the flow of the festival.

Final deadline for registration is August 29